



# PHOENIX 2011

## INTERNATIONAL FERRET CONGRESS

June 3 - 5, 2011 at the Fiesta Resort Conference Center

### VENDOR CONTRACT

#### REGISTRATION & PAYMENT

There is limited space for vendors, first come first served. Please read and sign this document, and return a copy with the vendor registration form and full payment by May 11, 2011 to:

2011 VENDOR REGISTRATION  
C/O BRENDA JOHNSON  
PO BOX 698  
NAPLES, NY 14512

**Vendor staff must also register for the full symposium.**

Questions? Contact Brenda Johnson:  
vendors@ferretcongress.org

#### SETUP

The room will be available for set up sometime on Thursday, June 2. We will contact you with more information about setup times.

#### YOUR VENDOR AREA

Vendor space is the length of the table (6' x 30"), back to the wall (about 4'-6'). Nothing will be allowed in the aisles or walkway between tables. If you have free-standing displays, these must be placed behind your table. If space allows, additional tables may be available for the hotel's charge of \$10 (payable at setup time). Two chairs are provided for each table.

- Additional table \$10 (subject to availability)
- Electric outlet needed
- Table cover or  skirt needed

Please note that while we are not charging for electrical outlets or table covers, we may be charged by the hotel for some of these items. Please request these items only if you really need them.

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I have read and agree to abide by these regulations. I understand that if I fail to do so, I may be asked to desist selling with no refund issued. This may hinder my chance of being a vendor at future IFC events.

Signature \_\_\_\_\_ Date \_\_\_\_\_

#### HOURS

Time will be allotted to transact business during breaks, lunch breaks and between sessions. No business may be conducted during presentations.

#### GUIDELINES

When you send in your registration fee and vendor contract, please give us a brief description of the types of items you will be selling. This will help us to place you in an area that will be most likely to enhance your sales. Only vendors selling ferret-related items will be allowed.

You are allowed only one raffle for the weekend, since the symposium is the primary fund-raising event for the International Ferret Congress (IFC). We are aware that raffles are your way of helping to support your cause, but the IFC cannot continue to sponsor symposiums if we allow unlimited vendor raffles. Stricly enforced.

#### SHIPPING YOUR GOODS

Boxes may be shipped to arrive at the hotel no earlier than Friday May 27th. They should be addressed to Fiesta Resort Conference Center, 2100 South Priest Drive Tempe, AZ 85282. Include your return address on each box, and label "Hold for: Your name, International Ferret Congress, Your arrival date." There is no charge for box storage, unless it arrives prior to the 27th.